

First Baptist Church Hebron
2018 Home for the Holidays Handmade Craft Show

Location:
 First Baptist Church Hebron
 3000 E. Hebron Parkway
 Carrollton, TX 75010

Date: November 17, 2018
Time: 9:00 am – 3:00 pm

- One 8 ft. TABLE provided with one chair = \$50**
- One 6 ft. TABLE provided with one chair = \$35**
- One 5 ft. TABLE provided with one chair = \$30**

I choose to bring my own table and chairs. The maximum size I can have is a 8 ft. table length with chair space behind = \$45

SIGN UP BY COMPLETING THIS FORM AND RETURN WITH PAYMENT

TO: **First Baptist Church Hebron Att: Marti Mortensen**
3000 E.Hebron Parkway
Carrollton, TX 75010

FULL PAYMENT MUST BE MADE WITH APPLICATION TO GUARANTEE A SPOT. **(No other notices will be sent.) SET UP TIMES ARE FRIDAY, November 16 - 5:00 PM UNTIL 8:00 PM AND SATURDAY MORNING 7:30 AM**
 If you have any questions, please call Marti Mortensen at 214-295-6066 or via e-mail at Marti5145@yahoo.com
 Donna Smith at 972-403-3355 or via e-mail at donnasmithtennis@sbcglobal.net

Artist/Crafter:			
Address:	City:	State:	Zip:
Electricity: Y / N (limited availability)	Are you a member of FBCH? Y / N		
Business Phone:	Alternate Phone:		
Email address:	Website:		

Indicate type of item to be offered at your table - Handcrafted Items are preferred

Jewelry Full Jams/Jellies Artwork Bath and Body Floral Clothing Food Books Wood Work
 Children items Gifts Glass Art Home Decor Metal Works Paper Art Pottery Sculpture
 Seasonal Yard and Garden **ONLY ONE CATEGORY PER TABLE.**

DESCRIBE ITEMS FOR SALE: *(Items not listed cannot be sold):* _____

- Admission is by application. We would like to see a representational sampling of your work and display if you are a **new** vendor. If you wish to sell several types of items, we'd like to see each type. Website address, photos of your items or a recent picture of your display will be sufficient. Please email pictures.
- **All items must be appropriate for a family setting.** We reserve the right to ask for the removal of any products we feel are inappropriate.
- You must be present at the event to sell your work.
- All food items are subject to Health Department regulations. You are responsible for ensuring that the proper permits have been obtained and regulations have been met.
- Vendors who produce individual work and share one space should submit their applications and photos in the same envelope along with the fee. Limit 2 per booth and both must apply and sign the application.
- Setup is from 5:00 PM – 8:00 PM Friday, November 16, 2018 and/or 7:30AM – 9:00 AM Saturday, November 17, 2018. Selling will start at 9:00AM. The event closes at 3:00PM. Vendors must be out by 4:30PM. Vendors may NOT leave early.
- **You are responsible for compliance with all applicable State of TX Sales and Use Tax laws and policies. For more information about a Texas Sales and Use Tax Permit visit <http://www.window.state.tx.us/taxpermit/>.**
- First Baptist Church Hebron will not be liable for damage or loss to your goods or equipment. If you want product liability coverage, you will need to provide your own policy.
- Electricity is very limited and available on a first come requested basis for \$10 dollars on the day of event. One table as indicated above, will be provided and one chair.
- **Table coverings to the floor are required and will NOT be provided. Bring your own change for cash sales. Wi-Fi is available but the signal is limited and weak at times.**
- Space will be arranged to distribute types of products, as well as to promote the appeal of the show. We reserve the right to change booth assignments.
- No “boom boxes” or recorded music allowed.
- Cancellations after October 31st will not receive a refund, nor will no-shows.
- This is a no smoking venue, as required by law.
- Returned checks will incur a \$50 fee.

By signing this application, you agree to terms as stated in this agreement and to not hold First Baptist Church Hebron liable for any personal injury or damage or loss to your goods or equipment.

Authorized Signature: _____

Date: _____